

Burnside City Council and Adelaide Hills Council – McBeath Drive Administrative Boundary Change Proposal – Stage 2

Engagement Plan

This Engagement Plan is for the joint submission made by the City of Burnside (CoB) and the Adelaide Hills Council (AHC) to alter the boundary between CoB and AHC along McBeath Drive in the areas of Skye and Horsnell Gully (the Proposal).

Section 30(1) of the *Local Government Act 1999* (the Act) requires that the Commission will conduct an inquiry into administrative proposals, as the Commission thinks fit, provided that a reasonable amount of community consultation is conducted in accordance with the proposal guidelines.

Engagement principles for proposals that the Commission has determined to inquire into are outlined in the Commission *Guideline 9 – Engagement and Consultation*.

The four Engagement Principles the Commission has determined are:

1. Engagement is fit for purpose;
2. Engagement is genuine;
3. Engagement is inclusive and respectful, and;
4. Engagement is informed and transparent.

Guideline 9 notes that for administrative proposals, *“...the Commission will consider appropriate consultation on administrative proposals in the context of the four principles.”*

In relation to the community consultation requirements for an administrative proposal, Guideline 2 – *Administrative Proposals* states:

“Due to the nature of administrative proposals and their likely impact on a relatively small number of ratepayers, the consultation requirements are not as detailed as those for more significant (general) proposals. The level of consultation undertaken by the Commission will depend on the nature of the proposal, the number and location of affected properties, and whether there has been previous consultation.

The Commission will advise the initiator of the proposal and any council affected by the proposal of the process to be undertaken. For example, if there is a very minor proposal, the Commission may decide not to consult with the community. This may involve proposals involving small numbers of ratepayers or where they have been consulted in other ways, or even referred the proposal themselves.”

From this, and due to the Proposal only affecting three newly created and unoccupied allotments, it has been determined that community consultation requirements will be minimal, whilst still conforming with the above four Engagement Principles:

1. Engagement is fit for purpose:

- A notice will be published in the *Hills Courier* and the *Advertiser* as a means to inform the community of the Proposal and to invite comment from interested parties. The publication dates of the notices in the two newspapers will be separated by about one week to provide an extended notification period.
- Notification of the engagement will be made on the Commission's website.
- CoB and AHC will be notified and requested to place notification of the engagement on their websites and social media as deemed appropriate.
- A period of three weeks (21 days) will be provided to receive responses.
- As the three affected properties are unoccupied and undeveloped, and no residents will be directly affected by the Proposal, it is deemed that these actions are sufficient and match the relatively minor significance of the Proposal.
- Contact the current landowner of the affected area, Boral Resources (SA) Ltd, to provide notification of the engagement process.

2. Engagement is genuine:

- It is noted that this Proposal is minor and potentially of little interest to the wider community, however the Commission is mindful that those who wish to engage in this Inquiry process will have the opportunity to do so.

3. Engagement is inclusive and respectful:

- While the Proposal is minor in nature and scope, all submissions received will be carefully considered and taken into account when the Commission makes its report and recommendations to the Minister for Local Government (the Minister).
- Pending responses to the consultation process, a community forum may be held if required.

4. Engagement is informed and transparent:

- The Proposal documents as provided by the two Councils have been uploaded to the Commission's website. The website will be updated as the Inquiry and Engagement process progresses.
- As required by Guideline 9, the Commission will directly notify both initiating Councils of the engagement process to be undertaken.